

IWJG Shipping Release 2024

Addendum

Below are concerns, obstacles etc that IWJG staff go through practically at every IWJG show. Please take the time to read these over and make sure your staff reads it as well.

#1 If your plane is delayed and you have NOT signed the shipping release, any or all of the following could happen:

- The shipping companies will not always be willing to leave the packages without a shipping release.
- If the shipping company takes your package back to the hub, they will charge you a 2nd trip charge the following day which could be as much as an additional \$1,000.00 or more.
- You will receive your package on Monday but there is NO guarantee on the exact time your package will be delivered.
- If there is a holiday you may not receive your package until Tuesday.

#2 Do NOT put your employee's name on the label if that employee is not attending the show. The member's name or someone else in attendance who is authorized in writing to receive the package at the IWJG event, those are the **only** names that should be on the label.

- If you are signing the shipping release then make sure to include Olga Cortez's name as well.

#3 Put cell phone numbers on the package. If the package is delivered on Sunday and you only have your store/office phone number, the shipping company or IWJG staff will NOT be able to contact you. Most stores/offices are closed on the weekends.

#4 Always put an emergency contact with a cell phone number on the label. If your plane is delayed or you are in midflight, the shipping company or IWJG staff can reach out to your emergency contact.

IWJG Shipping Release Form 2024

Part A Confirmation

1. You Must have your OWN insurance – IWJG is **NOT** liable for any packages.
2. Full Name of **member/Safe Holder** must be on the label. **Do not** put anyone else's name on the package other than the safe holder.
3. Seal Number must be on the label. Print HARD so last copy is legible.
4. **Cell number** of safe holder. Also **include** name & cell number of **emergency contact**.

I understand and agree to all the above when shipping any package to the IWJG show.

Print Name: _____

Signature: _____

Company Name: _____ IWJG Number: _____ Date: _____

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Part B Acknowledgment

If you will NOT be present at the time of delivery and you wish for your IWJG to accept your packages, the following must be done:

1. Olga Cortez's name **MUST** be on the label along with the name of the member/safe holder.
2. Packages **must** fit inside safe rented **WITHOUT** being opened.
3. If the package doesn't fit, a **\$350.00** penalty for each package that doesn't fit in addition to rental fee. Penalties must be paid before package is released to you.
4. If Olga is unable to sign for your package, it will be sent back with shipping company. Reference "Addendum #1". **No guarantee on exact time of 2nd delivery.**

I understand and agree to all the above when shipping any package to the IWJG show.

Print Name: _____

Signature: _____

Company Name: _____ IWJG Number: _____ Date: _____

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Packages arrive between 2pm-4pm. Safes will NOT be available until after 3pm for anyone who has shipped with a secured shipping company.

****Safes will be available for those members who did NOT ship their packages AFTER 5pm.**

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